



How you want to be treated.

# PHC Patient Care Information Systems (PCIS) Sunrise Clinical Manager (SCM) Nursing Students & Instructor Access Request Form

## IMPORTANT INFORMATION

Training is mandatory for all nursing students & instructors on their first placement at PHC facilities in order to receive access to the electronic patient chart for online orders, results & documentation.

## REGISTRATION FOR TRAINING

- Nursing Students – Preceptorship Placements** are required to complete 2 courses. Preceptorship students must register through Learning Hub (<https://learninghub.phsa.ca>) for the following courses:
  - PCIS PHC 100N – SCM Basics Nursing
  - PCIS PHC 200N – SCM Orders Nursing (*Not required for Nurse Practitioner students*)

School Coordinators or instructors are to complete and submit this form to [phpcistrainingrequest@providencehealth.bc.ca](mailto:phpcistrainingrequest@providencehealth.bc.ca) or fax to 604.875.4064

- Nursing Students – Nonpreceptorship Placements** will need to create a Learning Hub (<https://learninghub.phsa.ca/>) account but do not need to sign up for a course. School Coordinators or instructors are to submit date requests for training, along with this completed form, to [phpcistrainingrequest@providencehealth.bc.ca](mailto:phpcistrainingrequest@providencehealth.bc.ca) or fax to 604.875.4064

Training is not required for returning nursing students & instructors; however this form **MUST** be submitted in order to reactivate your account as passwords expire at the end of each placement.

ALL fields are mandatory. Incomplete information will delay registration. Print legibly.

## INSTRUCTOR INFORMATION

Last Name		First Name		Middle Initial
School		Contact Number	Student Role / Program	
Email Address		<input type="checkbox"/> RN/RPN <input type="checkbox"/> LPN <input type="checkbox"/> NP		
		Placement Type <input type="checkbox"/> Group <input type="checkbox"/> Preceptorship		

## STUDENT INFORMATION

Last Name	First Name	Middle Initial	PHC Site	Unit	Rotation Dates mm/dd/yy		HSPnet # (for office use only)
					Start	End	

<b>For Office Use Only:</b>
Group Date Booked: